



LEAD APPOINTMENT REPORT

<Client Name>

Company: [REDACTED] OBGYN

Prospect Contact: Anna (Main Office Contact) & Ms. Williams (Owner)

Phone: 210-xxx-xxxx

Email address: [REDACTED]

Address: [REDACTED]
San Antonio, Texas 78222-3729

Campaign Custom Qualifier:

- **Required Cleaning Frequency:** 5 days per week

Notes: Facility Profile & Scope of Work:

Medical facility requiring high-frequency, comprehensive janitorial care:

- **Schedule:** 5 days per week cleaning schedule.
- **Facility Layout:** 8 exam rooms, 4 bathrooms, 2 waiting rooms, and 2 private physician offices.
- **Specialty Services Required:** Monthly deep cleaning services, along with routine floor maintenance including strip and wax programs.

Meeting Objective: Anna *returned our call* and has confirmed a walkthrough and site review with Ms. Williams to provide a competitive proposal for full-service medical cleaning and floor care.

Appointment date: 7/16/26

Appointment time: 10:00 am CST

This meeting has been confirmed.

Your calendar invite to follow.